27 December 1976

MEMORANDUM F	OR:					
FROM	* [Deputy Director of Personnel for Plans and Control				
SUBJECT	†	Restoration of Annual Leave Forfeited in 1973				
REFERENCES	:	(a)				
		(b)				
		(c)				

- I am now able to give you a final answer regarding your request for restoration of 14 days and two hours of annual leave that you forfeited in 1973. The Restoration Review Panel has completed the review of the documentation relative to your request and can find no basis for recommending favorable action.
- The key requisites in consideration of approval by the Chief, European Division of restoration of the annual leave that you forfeited in 1973 were: documentation that such leave had been scheduled in advance, and certification that a declared "exigency" (i.e., not just excessive workload) effecting your work unit must have occurred immediately before, during, or extended into the last three biweekly pay periods of the calendar year which prohibited the scheduling and taking of the leave. According to the documentation available relative to your request in February 1975, the Chief, European Division, who was the appropriate approving Operating Official to make the decision, did not approve the restoration of the annual leave that you forfeited in 1973.
- The absence of certification and approval by Chief, European Division of your original claim does not provide the Restoration Review Panel with a basis for recommending favorable action to your request.

Distribution: Orig + 1 - Adse 1 - D/Pers 1 - OP/RS 1rm (27 Dec 7**6**)

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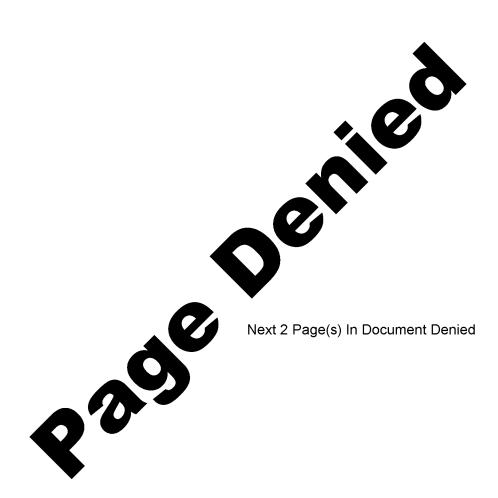
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1. 文化数 分泌素等等機 "等"的 是一个"没有关禁啊"。 曹护士与他们也是曹重要,一样更好事的。 **然**不可能 Approved For Release 2007/12/12: CIA-RDP82-00357R000600060017-5 Approved For Release 2007/12/12 : CIA-RDP82-00357R000600060017-5



•	ROUTING AND	RECOR	D SHEET
BJECT: (Optional)			OGC 76-6 ILLEGIB
			12-1-76
OM:	The American Control of Control o		
OL/P&TS			DATE
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: (Officer designation, room number, ding)	and DATE RECEIVED FORWARDED	OFFICER'S	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)
2B1415 Hqs. Building		A MANAGEMENT OF THE STATE OF TH	Hubert and Tony,
OGC	7 1/50		As you are aware, S 20 May 74, established Operating Officials as the approving offi-
7001	12-1-76		cials for requests for the restora- tion of leave forfeited at the end of the 1973 leave year.
			dated 4 Nov 74, stated, however, that such requests had to be sub- mitted via the Director of Person-
1212 Key Building			nel to the Director of Finance by S 31 Dec 74. Additionally, it established the Restoration Review
			-Panel to review requests beginning with the 1974 leave year.
			The 1973 requests were submitted to the Director of Personnel to insure that they met the adminis-
			trative and legal requirements, that is, for the same reasons that the 1974 requests were later to be
			- submitted to the Review Panel. Of course, as the Panel was already established, it reviewed 1973 cases
			as a sounding board for OP but it was OP's responsibility to determine whether or not the re-
			quest met the criteria for restora- tion. If the request did not, such fact was made known to the Operating
			Official concerned. In the pase, the Operating S
			Official concerned apparently did not believe the request met the criteria for restoration and denied
			it in Feb 75. To my knowledge, he never submitted it to OP for an opinion. If he had, having approv-
			ed the request, I doubt that we would have challenged the case, for (CONTINUED)

pproved For Release 2007/12/12 : CIA-RDP8	2-00357R000600060017-5 1 1973 was that the exigency must have occurred during, immediately before, or
	extended into the last 3 bi-weekly
	pay periods and prohibited the
	Scheduling and taking of leave. Had
	we received the request in November
	or December 1974 without the approval
	of C/EUR I am not certain that the
	Panel or D/Pers would have recommended
	otherwise. This being the case, I
	don't believe we can rule otherwise
	at this late date. We can only assume
	that C/EUR understood the criteria
	for restoration and decided that
	request did not meet that STAT
	criteria.
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